



COTSWOLD  
DISTRICT COUNCIL

Tuesday, 30 April 2024

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## CABINET

A meeting of the Cabinet will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Thursday, 9 May 2024 at 6.00 pm.**

Rob Weaver  
Chief Executive

To: Members of the Cabinet  
(Councillors Joe Harris, Mike Evemy, Claire Bloomer, Tony Dale, Paul Hodgkinson, Juliet Layton, Mike McKeown and Lisa Spivey)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

# AGENDA

1. **Apologies**  
To receive any apologies for absence. The quorum for Cabinet is 3 members.
2. **Declarations of Interest**  
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
3. **Minutes (Pages 5 - 10)**  
To approve the minutes of the previous Cabinet meeting on 4 April 2024.
4. **Leader's Announcements**  
To receive any announcements from the Leader.
5. **Public Questions**  
To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Cabinet's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Leader will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

6. **Member Questions**  
No Member Questions have been submitted prior to the publication of the agenda.

A Member of the Council may ask the Leader or a Cabinet Member a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:

- a) the question has been delivered in writing or by electronic mail to the Chief Executive no later than 5.00 p.m. on the working day before the day of the meeting; or
- b) the question relates to an urgent matter, they have the consent of the Leader to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. **Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance**

To receive any recommendations from the Overview and Scrutiny Committee or to consider any matters raised by the Audit and Governance Committee.

8. **Asset Management Strategy (Pages 11 - 54)**

Purpose

To agree to adopt the Asset Management Strategy to provide a clear strategy for future decision making and investment in the Councils land and property assets.

Recommendations

That Cabinet resolves to:

1. Adopt the Asset Management Strategy attached at Annex B.
2. Instruct its consultants Carter Jonas to review its existing assets in line with that Strategy.

9. **Disposal of Property in Bourton on the Water (Pages 55 - 62)**

Purpose

To request a decision to dispose of former Visitor Information Centre building in Bourton on the Water.

Recommendations

That Cabinet resolves to:

1. Approve the recommendation to dispose of the former Visitor Information Centre building in Victoria Street Bourton on the Water
2. Delegate authority to the Deputy Chief Executive and Chief Finance Officer, in consultation with the Deputy Leader and Cabinet member for Finance to approve the final terms of the sale including sale price.

10. **Legal Services Partnership Agreement (Pages 63 - 78)**

Purpose

To seek authority to enter into a formal partnership agreement for a shared legal service with Forest of Dean and West Oxfordshire District Councils and to note progress on the Legal Services Transformation programme to date.

Recommendations

That Cabinet resolves to:

1. Delegate authority to the Chief Executive, in consultation with the Cabinet Member for the Economy and Council Transformation, to enter into the formal Legal Services Partnership Agreement with Forest of Dean and West Oxfordshire District Councils with immediate effect.
2. Note progress and the direction of travel for the Legal Services Transformation Programme to date.

11. **Grant Offer - On-Street Residential Charge Point Scheme (Pages 79 - 82)**

Purpose

To acknowledge the successful grant application and request the Council includes £383,200 in the Capital Programme and supports the match funding of up to £191,600.

Recommendations

That Cabinet resolves to:

1. Note the successful grant application of £191,600;
2. Recommend to Council to include £383,200 in the Capital Programme and that the Council supports match funding of up to £191,600

12. **Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members**

To note the decisions taken by the Leader and/or Individual Cabinet Members.

None have been taken prior to the publication of the agenda.

(END)